

FOOD STAMP EMPLOYMENT AND TRAINING PROGRAM – LOCAL MATCH PROGRAM

CONTRACT AMENDMENT #1

to the

WISCONSIN WORKS (W-2) and RELATED PROGRAMS CONTRACT

for the period January 1, 2002 through December 31, 2003

by and between

the Wisconsin Department of Workforce Development

and

«Field1»

The Wisconsin Works (W-2) and Related Programs Contract and Amendments to the Contract are amended to issue funding for the Food Stamp Employment and Training Program – Local Match Program.

1. Funds Provided/Period Covered

Funds are provided to the W-2 agency for the period beginning January 1, 2002, and continuing through December 31, 2003, for the Food Stamp Employment and Training (“FSET”) Program – Local Match Program. These funds may be used by the W-2 Agency for the purposes of providing FSET services as part of the overall Wisconsin Works (W-2) and Related Program Contract services. The Services/Administration allocation of the Wisconsin Works (W-2) and Related Program Contract also includes funding for FSET. Funds under this Amendment are calculated based on the local matching funds. This amount is contingent upon receipt of funds by the Department. Specific funding amounts and the period covered are enumerated at the end of this Amendment.

2. Fiscal Conditions on the Earning of the Funds

These funds are earned at a fifty- percent (50%) matching rate based on the qualified expenditure of local funds on allowable costs in accordance with the Department’s Policies and Procedures.

The Department shall apply these conditions in determining the total final funds earned under this Amendment at the close of the Contract. The amount of the subsequent audit adjustment on the funds in this Amendment shall be based exclusively on the conditions outlined in this Amendment.

3. Fiscal and Program Participant Reporting on the Use of the Funds

Expenses incurred beginning January 1, 2002, and continuing through December 31, 2003, for FSET – Local Match Program must be reported in accordance with the Department’s Policies and Procedures. The expense must be part of the agency’s approved FSET – Local Match Program budget. The FSET – Local Match Program reporting profiles are provided below.

CARS Profile Number	CARS Profile ID Title
860	FSET Admin 50/50 Optional
861	FSET Participant Support 50/50 Optional
862	FSET Child Care Payments 50/50 Optional

Program participation must be reported in the Client Assistance for Re-employment and Economic Support System (“CARES”) in accordance with the Department’s instructions.

4. Payment Procedures

These funds shall be paid in accordance with the Department's Policies and Procedures.

The Department shall pay an amount equal to one month's estimated operating costs (total FSET – Local Match amount divided by the number of months of the Contract period) in each of the first three months of the Contract. Each month thereafter, the Department shall reimburse expenses reported on the expenditure report form required by the Department.

The Department will collect advance payments in accordance with the Department's Policies and Procedures. The initial three (3) months of payments will be recouped during the last three (3) months of expense reporting, or when reported expenditures equal or exceed seventy-five percent (75%) of the profile line amount, whichever comes first, for the Contract period.

5. Statement of Intent

It is the intent of the parties that the administration of this Amendment shall not be subject to the provisions of the Contract which relate to the Wisconsin Works (W-2) performance standards and failure to serve, but that all of the other provisions of the Contract, including but not limited to the provisions relating to monitoring and corrective action, shall apply to this Amendment.

6. Specific Funding Amounts

Agency: «Field2»	Agency #«Field3»
Agency Type: 141	Contract Period: 01/01/02-12/31/03

CARS Profile Name	Profile Contract Number	Current Contract Level	Contract Change Amount	New Contract Level
FSET Admin 50/50 Optional	860			\$«Field5»
FSET Participant Support 50/50 Optional	861			«Field6»
FSET Child Care Payments 50/50 Optional	862			None requested
TOTAL				\$«Field8»

IN WITNESS THEREOF, the Department has executed this Amendment on the date set forth below.

Eric Baker, Administrator
Division of Workforce Solutions
Department of Workforce Development

Date